

**UKRAINIAN CATHOLIC FOUNDATION OF SASKATCHEWAN CORPORATION
GRANT FUND PROGRAM
GRANT CRITERIA INFORMATION**

WHAT IS THE UKRAINIAN CATHOLIC FOUNDATION GRANT FUND PROGRAM?

When the Sheptytsky Institute was sold, the proceeds of sale were used to establish the Ukrainian Catholic Foundation Grant Program. The investment income generated by this fund will provide grant funds to Parishes/Missions and Eparchial Organizations approved by the Eparch of the Saskatoon Eparchy.

The Ukrainian Catholic Foundation of Saskatchewan (UCFSask) has been mandated to manage this fund and administer the grant funding program for the Eparchy.

WHO IS ELIGIBLE TO APPLY FOR THE SHEPTYTSKY INSTITUTE GRANT?

UCFSask will consider applications for grants from Parishes/Mission under the auspices of the Eparchy of Saskatoon and from Eparchial Organizations approved by the Eparch for projects/initiatives that align with the Foundation's mission and purpose.

UCFSask's mission is to:

- Promote the cultural, social, educational and spiritual initiatives, policies, and objectives of the Eparchy among Ukrainian Catholics in the Province of Saskatchewan; and
- Assist, financially or otherwise, any organizations that propagate the cultural, social, educational and spiritual well-being of Ukrainian Catholics in the Province of Saskatchewan in accordance with the initiatives, policies, and objectives of the Eparchy.

GRANT CRITERIA CONSIDERATIONS

- 1) Applications for the grant should also be guided by the recommendations for action from the Eparchial 2014 SOBOR Document – The Vibrant Parish.
- 2) Grant funding will be awarded for definite purposes or specific projects/initiatives covering a specific period.
- 3) Based on priorities and funds available, UCFSask will identify the size and number of grants, and the deadline for submissions through advertising on the Foundation's website, Eparchial website, Parish Bulletins and other publications as deemed appropriate.
- 4) As a basic guideline for grant funding, UCFSask will establish priorities for support each year based on needs assessment and diversification of purposes.
- 5) The organization applying for grant funds will need to demonstrate need, the likelihood of effectiveness of the project/initiative and potential to serve as a model to others.
- 6) The applicant organization should demonstrate a commitment to the project/initiative through a contribution of human and/or financial resources.

- 7) Applications for grant funding should include a budget and/or financial plan providing how the funds will be spent.
- 8) Applicant organizations/groups seeking funds must demonstrate that they have a strong and committed staff and/or volunteers and capacity to effectively manage project resources.
- 9) Appropriate support from other funding sources may receive preference for grant funding.
- 10) UCFSask will make grants available once per year. However, the Board of Directors will consider special emergency situations between the normal granting time at the request of the Executive Director
- 11) Changes to project scope from the original application must be approved by UCFSask Board of Directors. In some cases, organizations may be required to submit a new application outlining the new project scope.
- 12) Grant recipient organizations will need to submit a report to UCFSask after the completion of the project/initiative providing information on how the grant funds were spent.
- 13) Applicant organizations will need to include a letter of support from the Parish Priest with the grant application.
- 14) As a recipient of any grant funding consideration, the applicant organization must be a registered charitable organization within the Eparchy of Saskatoon.

WHAT WILL NOT BE FUNDED BY THE “UKRAINIAN CATHOLIC FOUNDATION GRANT FUND PROGRAM”

- Debt retirement or reserves, and mortgage pay-downs.
- General fundraising campaigns
- Support for an organization’s core operating expenses.
- Where the activities of the applicant organization are discriminatory or service the interests of the members, employees, or constituents of those organizations to the exclusion of the community at large.
- Any requests for purposes that are deemed to be illegal, immoral or not in the best interests of the Eparchy of Saskatoon.

HOW WILL GRANT FUNDING BE ALLOCATED?

To ensure that the total amount of the grant available for distribution for the year would be allocated throughout the Eparchy as equally as possible, the total grant amount of the grant funding available for distribution will be divided by Deanery based on the number of Family Units within each Deanery. If UCFSask does not receive any grant applications from a Deanery, and that Deanery does not provide a formal request for a deferral that would be approved by the Grant Review Committee, the total grant funds available for distribution would be divided amongst the other Deaneries.

The Grant Review Committee reserves the right to change the grant allocation guide/formula based on need and special considerations.

The Grant Review Committee will strive to distribute the entire amount of grant fund available for distribution in a particular year. However, should a portion of the funds available for distribution not be distributed, the amount left over will be transferred to the next year. This amount would then be added to next year's total and be available for distribution to all Deaneries on the same prorated basis.

A Deanery may request an extension for funds allocated in a particular year if no grant funding applications were received from that Deanery, or if the entire allocation was not disbursed. The request for extension would need to be for a named specific initiative and receive approval from the Grant Review Committee.

PROCEDURE/PROCESS/TIMELINES

The Committee will establish procedure/process and timelines that should be followed to provide consistent and uniform format for the Faithful of the Eparchy. The purposed format is as follows:

- Applications for Grants will close on October 31st of each year.
- The Grant Review Committee will adjudicate applications by the end of November and make recommendations for distribution to the UCFSask Board of Directors by the end of November.
- The grants will be disbursed to the successful applicants by the end of December.
- List of the grant recipient organizations receiving grants, including the amount of the grant and the purpose, will be publicized on the UCFSask's and Eparchial website, Parish Bulletins and other appropriate publications as deemed appropriate.
- The Executive Director will provide a report on annual activities of the Committee at the UCFSask Annual General Meeting as part of the Foundation's Annual Report.

INFORMATION

For further information concerning the Ukrainian Catholic Foundation Grant Fund Program, please call Morris Smysnuik at the UCFSask Office at: **306-653-0138, ext. 223** or email at admin@ucfsask.org